

Georgia Master Gardener Extension Volunteer Annual Intent to Renew

(To be completed annually with the UGA Volunteer Agreement)

ROLE TITLE: Georgia Master Gardener Extension Volunteer (Veteran)

SUPERVISOR: Campbell Vaughn, MGEV Program Coordinator and ANR Agent

LOCATION: Richmond County Extension

GOAL OF MASTER GARDENER PROGRAM:

The Master Gardener program in Georgia is a volunteer training program designed to help University of Georgia Extension staff transfer research-based information about gardening and related subjects to the public by training home gardeners. Through this program, Extension is able to reach out and serve more citizens with educational programming and demonstrations. Master Gardener Extension Volunteers (MGEVs) complement, enhance, and support on-going Agriculture and Natural Resources educational programs using applied research and the resources of the University of Georgia. The Georgia MGEV Program is a county-based volunteer program that utilizes an educational program delivery system and teaching resource to assist Extension with the main goal of addressing non-commercial horticulture and gardening issues and needs.

VOLUNTEER QUALIFICATIONS:

- Available 25 hours during the year for project implementation
- Willingness to complete at least 10 hours of continuing education annually
- Prior completion of the Georgia Master Gardener Extension Volunteer Program Training, assessment, and initial 50 hours of volunteer work
- Interest in teaching Georgians about horticulture and gardening
- Basic knowledge of gardening and horticulture preferred
- Enthusiasm
- Ability to communicate with others
- Knowledge of community resources
- Previous volunteer experience a plus

VOLUNTEER RESPONSIBILITIES:

- Participate in appropriate training, planning, and evaluation sessions, and keep up-to-date on the latest horticulture information, including annual completion of Risk Management Training (RMT)
- Complete a University of Georgia Volunteer Agreement and background investigation.
- Provide reliable, unbiased information in accordance with published Extension resources.
- Promote awareness of UGA Extension.
- Maintain records of volunteer service, including hours volunteered, contributions, and results. Report records to the Agent, coordinator, or other supervisor as directed.

- Wear an official UGA Master Gardener Extension Volunteer nametag while volunteering on behalf of UGA.
- Exercise personal integrity as a volunteer.
- Uphold the policies and follow procedures of the UGA MGEV Program.
- Follow through with completion of educational programs/projects, communicating about problems and successes.
- Identify needs for training and participate as a team member of UGA Extension.
- Participate in approved UGA Extension projects.

TRAINING AND/OR RESOURCES TO BE PROVIDED:

- Master Gardener Extension Volunteer training sessions
- Periodic organizational/educational meetings
- Master Gardener Extension Volunteer reference manuals available for use in office
- Horticulture library in office
- Consultations with Extension staff

TIME ESTIMATE:

- Volunteer Service: 25 hours
- Periodic organizational/educational meetings: 1-2 hours per month
- Continuing Education: 10 hours
- Risk Management Training: 1 hour

BENEFITS:

- Participate in training programs in all aspects of basic horticulture.
- Learn new skills and sharpen old ones.
- Meet and work with other individuals interested in horticulture.
- Receive basic program materials at minimal cost.

ANNUAL INTENT TO VOLUNTEER

I, _____, am requesting the following status for the _____ year.

	Active (<i>I intend to volunteer at least 25 hours during this calendar year.</i>)
	Inactive, year 1 (<i>I understand that if I am inactive for 120 days or more, I will repeat the background investigation process.</i>)
	Inactive, year 2 (<i>I understand that I need to return to active status next year or become alumnus.</i>)
	Alumnus/a (<i>I do not wish/am not able to continue actively volunteering as a MGEV.</i>)

MGEV

Date

Agent

Date

MGEV will indicate preferred project participation on attached list of Extension-approved projects.