

## How do I obtain a Private Pesticide Applicator license?

- *Step 1:* Purchase course access (cost is \$25.00) for the interactive Private Applicator training program through the [Georgia Professional Certifications storefront](#) on the UGA MarketPlace. Dr. Mickey Taylor (email: mickeyt@uga.edu or cell phone: 706-540-4108) will enroll students twice per day, midmorning and late afternoon, and send you an enrollment notice by email with your user name and temporary password (you will be required to reset your password when you login to gaprocerts.com for the first time).
- *Step 2:* Complete the new Private Applicator Training course on the Georgia Professional Certifications website, using the username and temporary password sent to you by Dr. Taylor. Follow the instructions carefully! You must pass the final test (a grade of 70 or higher) for each module in sequence (Module 1, then Module 2, followed by Module 3, and so on) before you will be allowed to proceed to the next module. You may retake the final test as many times as needed to achieve a passing grade. The time to complete the course will be approximately 4-5 hours for novice farmers.
- *Step 3:* When you have completed the training course, print the Certificate of Completion and take it with you to your county Extension agent. (Find your County Office).
- *Step 4:* Certify to your county Extension agent that you are **engaged in the production of an agricultural, ornamental, or forestry commodity** by completing the [Private Pesticide Applicator License Application](#) and complete the Verification of Lawful Presence if needed for forwarding by your county agent to the Georgia Department of Agriculture Pesticide's office.
- *Step 5:* The GDA Pesticides office will review your application and, when approved, send it to the Licensing Division, who will print and issue your license (usually in 3-4 weeks).
- *OPTIONAL Step 6 (if you need to purchase an RUP immediately):* ask your county Agent to call the Georgia Department of Agriculture Pesticides office (404-656-4958) to obtain a temporary license number to allow you to purchase and use RUPs.

## How long does a Private Pesticide Applicator license last and how do I renew it?

- The initial Private Applicator license is good for five years.
- Recertification credits must be earned **no later than 90 days before your license expires.**
- If you fail to earn sufficient recertification credits before your license expires, you must repeat the Private Applicator Training Program (after 1 May 2017 follow the steps outlined for obtaining a Private Applicator license after that date).
- To renew a Private Applicator license you must earn **three (3) hours of recertification credits every five years.**
- Recertification credits can be earned by attending certain growers' meetings given by county Extension offices or by attending short courses and other meetings or viewing video recordings of those meetings that have been approved by the Georgia Department of Agriculture's Pesticides office.

A searchable database available through the [Georgia Department of Agriculture](#) where you can search by applicator last name, license number, or commercial license category. Approved online

classes are listed on this web page as well. In addition, there is a searchable database for [recertification courses](#) by course title, course date, or commercial category.