For Immediate Release:

Camden County Extension Hiring 4-H Educator Position

The County Extension Educator position is an exempt professional staff role within UGA Cooperative Extension. This position will work closely with the 4-H Agent to plan and implement 4-H programming throughout the county. A high level of independent judgment is needed to effectively carry out the essential duties of the job and to manage both Extension program administration and 4-H education delivery by developing techniques and procedures as appropriate. This position is under the supervision of the County Extension Coordinator.

Duties and Responsibilities:

Conduct in-school club educational meetings and deliver prepared curriculums that meet state (Georgia Professional Standards) guidelines. Incorporate the results of program evaluations and feedback in planning future programs and techniques used in implementing programs.

Help 4-H club members prepare for competitive events such as: project achievement, judging teams, etc. Transport or arrange for transportation of 4-H’ers to various district and state events, and if assigned, provide leadership for youth while attending these important events.

Identify, recruit, and help train involved and recognized 4-H volunteers in planning, teaching, and evaluating Cooperative Extension 4-H programs. Assist interested volunteers in successful completion of the 4-H Chaperone Training.

Make reports to appropriate clientele, staff members, Board of Education, Board of Commissioners, and public officials through electronic mass media (county website, internet, etc.), personal contacts, and/or group meetings. Submit accurate, complete reports in timely manner in Georgia Counts, 4-H enrollment, and District office.

Assist staff with day-to-day operations of Cooperative Extension county office by answering phone, processing mail, distributing publications, greeting visitors, filing documents, etc.

Requires a bachelor’s degree.

For more information or to apply, please visit http://www.ugajobsearch.com/postings/168809