



Georgia Master Gardener Extension Volunteer Annual Intent to Renew

(To be completed annually with the UGA Volunteer Agreement)

ROLE TITLE: Georgia Master Gardener Extension Volunteer (Veteran)

SUPERVISOR:

LOCATION:

GOAL OF MASTER GARDENER PROGRAM:

The Master Gardener program in Georgia is a volunteer training program designed to help University of Georgia Cooperative Extension staff transfer research-based information about gardening and related subjects to the public by training home gardeners. Through this program, Cooperative Extension is able to reach out and serve more citizens with educational programming and demonstrations. Master Gardener Extension Volunteers complement, enhance, and support on-going Agriculture and Natural Resources educational programs using applied research and the resources of University of Georgia. The Georgia Master Gardener Extension Volunteer Program is a county-based volunteer program designed as an educational program delivery system and teaching resource to assist Cooperative Extension with the main goal of addressing community non-commercial, horticulture and gardening issues and needs.

VOLUNTEER QUALIFICATIONS:

- Available 25 hours during the year for project implementation
- Willingness to complete at least 10 hours of continuing education annually
- Prior completion of the Georgia Master Gardener Extension Volunteer Program Training, examination, and initial 50 hours of volunteer work
- Interest in teaching Georgians about horticulture and gardening
- Basic knowledge of gardening and horticulture preferred
- Enthusiasm
- Ability to communicate with others
- Knowledge of community resources
- Previous volunteer experience a plus

VOLUNTEER RESPONSIBILITIES:

- Participate in appropriate training, planning, and evaluation sessions, and keep up-to-date on the latest horticulture information, including annual completion of Risk Management Training (RMT)
- Complete a University of Georgia Volunteer Agreement and background screening.
- Provide reliable, unbiased information in accordance with published Cooperative Extension resources.
- Promote awareness of Cooperative Extension.
- Maintain records of volunteer service, including hours volunteered, contributions, and results. Report records to the Agent, coordinator, or other supervisor as directed.



- Wear an official UGA Master Gardener Extension Volunteer nametag while volunteering on behalf of UGA.
- Exercise personal integrity as a volunteer.
- Uphold the policies and follow procedures of the UGA MGEV Program.
- Follow through with completion of educational programs/projects, communicating about problems and successes.
- Identify needs for training and participate as a team member of UGA Extension.
- Participate in approved UGA Extension projects.

TRAINING AND/OR RESOURCES TO BE PROVIDED:

- Master Gardener Extension Volunteer training sessions
- Periodic organizational/educational meetings
- Master Gardener Extension Volunteer reference manuals available for use in office
- Horticulture library in office
- Consultations with Extension staff

TIME ESTIMATE:

- Volunteer Service: 25 hours
- Periodic organizational/educational meetings: 1-2 hours per month
- Training: 10 hours

BENEFITS:

- Participate in training programs in all aspects of basic horticulture.
- Learn new skills and sharpen old ones.
- Meet and work with other individuals interested in horticulture.
- Receive basic program materials at minimal cost.

ANNUAL INTENT TO VOLUNTEER

I, _____, am requesting the following status for the _____ year.

_____ Active (*I intend to volunteer at least 25 hours during this calendar year.*)

_____ Inactive, year 1 (*I understand that if I am inactive for 6 months or more, I will need to repeat the background screening process.*)

_____ Inactive, year 2 (*I understand that I need to return to active status next year or become alumnus.*)

_____ Alumnus/a (*I do not wish/am not able to continue actively volunteering as a MGEV.*)

MGEV

Date

Agent

Date

MGEV will indicate preferred project participation on attached list of Extension-approved projects.

2025 ANNUAL INTENT TO VOLUNTEER

I, _____, am requesting the following status for the 2025 year.

_____ Active (*I intend to volunteer at least 25 hours during this calendar year.*)

_____ Inactive, year 1 (*I understand that if I am inactive for 6 months or more, I will need to repeat background screening.*)

_____ Inactive, year 2 (*I understand that I need to return to active status next year or become alumnus.*)

_____ Alumnus/a (*I do not wish/am not able to continue actively volunteering as a MGEV.*)

Master Gardener Extension Volunteer

Date

County Agent

Date

MGEV will indicate preferred project participation on attached list of Extension-approved projects:

Name: _____

Volunteer?	Chair?	Co-Chair?	Project Names
			[01] Continuing Education (Plan and host at member meetings)
			[02] Finance & Fundraisers (Plant Sales, Grants, T-shirts, etc.)
			[03] Lawn & Garden Workshops; Lunch & Learn Series; Speakers Bureau Presenter
			[04] Keep Bartow Beautiful (Arbor Day, Shakespeare Garden, Hardin Bridge, Neel's Landing, Hayes Park, etc.)
			[05] Propagation and Seed Starting (Greenhouse)
			[06] School Garden Consult/STEM/JMG Support
			[07] Rose Lawn Education Garden
			[08] 4-H Activities (Play In The Dirt Day Camp, Forestry Team)
			[09] Mentoring New MGEV Trainees (2025 Class)
			[10] Extension Office Support (Reference Library; Prepare Seminar Packets; Filing; Stocking Publications)
			[11] Media Outreach (Marketing, Publicity, Social Media, etc.)
			[12] Community Garden Assistance (Allatoona Resource Center)