

## Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: May 19, 2023

### Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

**Members Present:** Steve Zuber, Don Hassebrock, Vicki Jones, Rick Shireman, Venia Etta McJunkin, Dee Anne Wyse, Gracie Jordan

**Members Not in Attendance:** Kate Posey, Candice Sims, Renee Carleton, Mary Willis, Sandy Adams

### Review:

1. Review: February 2<sup>nd</sup> PDT meeting minutes and action items.
2. Budget Update: Current MGEV program balance is \$11,317 | Investment Fund: \$28,013.
3. Master Gardener Nursery Tour had 13 attendees on May 15<sup>th</sup>.
4. Still waiting on Greenhouse manufacturer to schedule delivery.

### Education and Updates:

1. Upcoming Thoughtful Thursday (2pm) Webinars: June 8 – State Program Resources; July 13 – Advanced Training Programs; Aug. 10 – African Violets; Sept. 14 – Tree Installation; Oct. 12 – Fall Turf Care; Nov. 9 – MGLOG Tips.
2. Continuing Education Requirements for 2023 (10 hours).
3. Advanced Master Gardener Training: “Plant Diagnostics” will be hosted in Bartow **Aug. 11**
4. 4-H Forestry Coaches Training at Rock Eagle: **June 24**. Let Paul know if interested.

### Plan Upcoming Programs and Events:

1. BCMG Workshops: Cooking with Herbs (**June 3**); Georgia Green Landscapes (**Postponed**); Terrariums (**Postponed**); Pettit Preserve Tree Walk (**Oct. 14**); Orange-Clove Topiaries (**Oct. 21**); Wreath Making (**Nov. 18**).
2. Office Volunteers Needed: May 23-25, 30-31; June 1-9, 13-15, July 12, Aug. 3, 24, 30.
  - a. Please use Sign Up online for Extension Office: <https://t.uga.edu/73J>
  - b. Extension office will be **closed for holidays: May 29, June 19, July 4**.
3. Play in the Dirt Day Camp: **June 13-14 @ 9am-3pm** (14 signed up)
4. Neel’s Landing Pollinator Garden Workday: **June 2** at 8am
5. Hardin Bridge Pollinator Garden Workday: **June 15** at 3pm
6. School Garden Volunteer In-Service: **Aug. 4** at 10am

### Engage Project Teams:

1. Continuing Education: (Carol, Samijo, Sandy): Need topic ideas for fall association meetings. Seed propagation with Warren Davenport (October 3rd tentative date).
2. MGEV Finance/Fundraisers (Dee Anne/Mary): Need a vice-chair for finance. \* Instead of using Sign Up Genius for plant sale volunteers, use only a paper signup sheet at meetings.
3. Workshops/Presentations (Dee Anne): Need a vice-chair. \* See workshop notes above.
4. KBB Projects (Pete/Candice/Katie): See workdays scheduled above.
5. Propagation and Seed Starting (Rick/Mary): Forgo traditional plant sale at Rose Lawn Festival this fall. Refocus on ‘Ask a Master Gardener’ education & outreach. Perhaps a

donation table with only a few plants for educational purposes (thank you for donation). Experiment with hydroponic buckets this fall and get these into local schools. Need a list of fall plant needs for local schools from Katie and Gracie.\*

6. School Garden Consults (Kate/Katie): See volunteer in-service above.
7. Rose Lawn Garden (Steve/Paul B.): Wednesday morning workdays ongoing.
8. 4-H/Day Camp/Forestry (Sandy/Don): See notes above.
9. Mentoring New MG (Vicki/Venia Etta): Mentors should continue to check-in with new mentees as they complete their 50 volunteer hours. Invite them to committees, etc.
10. Office Support (Mary): Need a vice-chair.\* Mary will need help training new MG's.
11. Media Promotion (No Chair\*): Dee Anne will assist with workshop publicity interim.
12. Community Gardens/ARC (Gisele/Carol J.): Workdays on Wednesdays and Fridays from 6:30pm-8pm. Third Saturday of each month workdays 9am-11am. Teaching mini-gardening classes on third Saturdays 9:30-10:30am during workday. Hosted the following groups this year: Cornerstone Prep School, JCLDS Piedmont Chapter, JCLDS Butler Creek Chapter.

**Additional Information:** Upcoming PDT meetings: **Aug. 18, Nov. 3 @ 1pm.**

**Action Items:**

*Action Items	Person(s) Responsible	Completion Date
Fill Committee Vice-chair vacancies	Renee' Carleton	Ongoing
List of plant needs for local schools	Katie and Gracie	August